

Application Type (please check one):

- ☐ New Construction, Addition, Major Alteration (see box A for application requirements)
☐ Retention ☐ General Repairs ☐ Proposed work that does not meet guidelines ☐ Demolition

Address of Property: _____

Owner's Name: _____ email: _____

Owner's Address: _____
(Street) (City/State) (Zip) (Phone #)

Applicant (If different from owner): _____ email: _____

Applicant's Address: _____
(Street) (City/State) (Zip) (Phone #)

Detailed description of all proposed exterior work. Please keep in mind that the HDLC regulates everything from roofing color to repairing weatherboards, so please be specific and include everything you can think of. (drawings and specifications are required for all major work in which the work cannot be clearly and specifically described in writing):

A. Applications for new construction, additions, or major alterations must be reviewed by the Architectural Review Committee (ARC) prior to the initial public hearing. Completed applications for these types of projects must be submitted and approved 7 days before the date of the meeting (see reverse). HDLC requires the submission of a site plan, floor plan, context and elevation drawings for all new construction, addition, and major alterations applications. Projects larger than 5000 square feet require submission of a model.

Public hearings will be held monthly as per the attached schedule (see reverse). Completed applications must be submitted and approved by the HDLC staff 14 days before the date of the meeting. Incomplete applications will not be accepted. Materials submitted after the deadline will not be reviewed at the public hearing and may cause the matter to be rescheduled for the following month.

I, the undersigned assure that the information contained in this application and supplementary materials is true and complete to the best of my knowledge. **Signing of this document constitutes notice of the public hearing.** You and /or a representative are encouraged to attend the hearing to explain your request. The Commission will take action on this application in your absence.

Signature of Applicant: _____ Date: _____

2010 New Orleans & CBD HDLC Meeting Dates and Deadlines

NEW ORLEANS HDLC

Architectural Review Committee

HDLC Conference Room

New Orleans ARC DEADLINE	New Orleans ARC MEETING DATE
1/19/2010	1/26/2010
2/15/2010	2/23/2010
3/16/2010	3/23/2010
4/20/2010	4/27/2010
5/18/2010	5/25/2010
6/15/2010	6/22/2010
7/20/2010	7/27/2010
8/17/2010	8/24/2010
9/21/2010	9/28/2010
10/12/2010	10/19/2010
11/11/2010	11/18/2010
12/9/2010	12/16/2010

Commission Meeting

City Council Chambers, 9:30 a.m.

New Orleans HDLC DEADLINE	New Orleans HDLC MEETING DATE
12/29/09	1/14/2010
1/28/2010	2/11/2010
3/3/2010	3/18/2010
3/30/2010	4/15/2010
4/28/2010	5/13/2010
5/26/2010	6/10/2010
6/23/2010	7/8/2010***
7/28/2010	8/12/2010
8/25/2010	9/9/2010***
9/29/2010	10/14/2010
10/20/2010	11/11/2010*
11/19/2010	12/9/2010

CBD HDLC

Architectural Review Committee

HDLC Conference Room

CBD ARC DEADLINE	CBD ARC MEETING DATE
1/12/2010	1/19/2010
2/11/2010	2/18/2010
3/9/2010	3/16/2010
4/13/2010	4/20/2010
5/11/2010	5/18/2010
6/8/2010	6/15/2010
7/13/2010	7/20/2010
8/10/2010	8/17/2010
9/14/2010	9/21/2010
10/5/2010	10/12/2010
11/9/2010	11/16/2010
12/7/2010	12/14/2010

Commission Meeting

City Council Chambers, 2:00 p.m.

CBD HDLC meeting DEADLINE	CBD HDLC MEETING DATE
12/23/2009	1/6/2010
1/20/2010	2/3/2010
2/17/2010	3/3/2010
3/23/2010	4/7/2010
4/20/2010	5/5/2010
5/18/2010	6/2/2010
6/22/2010	7/8/2010**
7/20/2010	8/4/2010
8/25/2010	9/9/2010**
9/21/2010	10/6/2010
10/12/2010	11/3/2010*
11/18/2010	12/2/2010

*City Planning Conference Room

**9:30 a.m.

***11:30 a.m.